

EXECUTIVE BOARD

**Meeting to be held in Civic Hall, Leeds on
Wednesday, 16th May, 2012
at 1.00 pm**

MEMBERSHIP

Councillors

K Wakefield (Chair)	A Carter	S Golton	R Finnigan
J Blake			
M Dobson			
P Gruen			
R Lewis			
A Ogilvie			
L Yeadon			

CONFIDENTIAL AND EXEMPT ITEMS

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

9.0 Confidential information – requirement to exclude public access

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

9.2 Confidential information means

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

10.0 Exempt information – discretion to exclude public access

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

A G E N D A

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1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Head of Governance Services at least 24 hours before the meeting)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of those parts of the agenda designated as exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information.</p>	

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3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p>MINUTES</p> <p>To confirm as a correct record the minutes of the meeting held on 11th April 2012.</p> <p><u>DEVELOPMENT AND THE ECONOMY</u></p>	1 - 10
6	Cross Gates and Whinmoor; Farnley and Wortley; Harewood; Roundhay;		<p>RED HALL RELOCATION STRATEGY AND DESIGN AND COST REPORT FOR : FARNLEY HALL COACH HOUSE</p> <p>To consider the report of the Director of City Development regarding the development of a planning brief for the Red Hall site in order to allow its future development and also to undertake feasibility works at Whinmoor Grange, which will enable further consideration to take place before proposals are developed and further consultation undertaken. In addition, the report seeks approval to incur the necessary expenditure from scheme 16442 on the Red Hall Relocation Strategy.</p>	11 - 28

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7	Burmantofts and Richmond Hill; City and Hunslet; Middleton Park; Temple Newsam;		<p>AIRE VALLEY LEEDS ENTERPRISE ZONE LOCAL DEVELOPMENT ORDER 2: EXTENSIONS, ALTERATIONS AND CHANGES OF USE: DRAFT FOR PUBLIC CONSULTATION</p> <p>To consider the report of the Director of City Development setting out a draft of a Local Development Order (LDO) which is proposed to support the Aire Valley Leeds Enterprise Zone by simplifying the planning process in the area. The proposed LDO specifically relates to allowing certain extensions, alterations and change of use of industrial and warehouse units on the Enterprise Zone sites and in the wider industrial areas of the Aire Valley (Cross Green, Stourton and Hunslet).</p>	29 - 98
8			<p>LEEDS SITE ALLOCATIONS DEVELOPMENT PLAN DOCUMENT (DPD) SCOPING PAPER</p> <p>To consider the report of the Director of City Development, which following consideration by Development Plan Panel on 6th March 2012, seeks Executive Board's approval to the proposed scope of Leeds Site Allocations Development Plan Document (DPD).</p>	99 - 108
9			<p>NEIGHBOURHOOD PLAN FRONTRUNNERS: AGREEMENT TO SPEND £80,000 TOWARDS PLAN PREPARATION IN BOSTON SPA, HOLBECK, KIPPAX AND OTLEY.</p> <p>To consider the report of the Director of City Development outlining the aims of the neighbourhood planning frontrunner scheme and briefly outlines the neighbourhood planning process and its implications for the Council.</p>	109 - 118

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10			<p>NATURAL RESOURCES AND WASTE DEVELOPMENT PLAN DOCUMENT: "POST SUBMISSION CHANGES" - FURTHER REVISIONS</p> <p>To consider the report of the Director of City Development seeking approval for a further change to the Natural Resources and Waste Development Plan Document, for inclusion of the post submission changes, which was previously considered by Executive Board on 11th April 2012.</p>	119 - 136
11			<p>REQUEST FROM SCRUTINY BOARD (REGENERATION) REGARDING THE REDUCTION OF RENTS TO KIRKGATE MARKET TRADERS FOR A TIME LIMITED PERIOD</p> <p>(a) <u>Request from Scrutiny Board (Regeneration) to Executive Board to Reduce Kirkgate Market Rents for a Time Limited Period</u></p> <p>To consider the report of the Head of Scrutiny and Member Development requesting that Executive Board give consideration to a recommendation of Scrutiny Board (Regeneration) regarding a reduction in Kirkgate Market rents for all traders for a time limited period in view of the increasing vacancy factor in the market and in advance of the current review.</p> <p>(b) <u>A Response to a Request from Scrutiny Board (Regeneration) to Reduce Kirkgate Market Rents for a Time Limited Period</u></p> <p>To consider the report of the Director of City Development providing the directorate response to the request from Scrutiny Board (Regeneration) regarding a proposed reduction in Kirkgate Market rents for all traders for a time limited period in view of the increasing vacancy factor in the market and in advance of the current review.</p>	137 - 150

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12			<p><u>NEIGHBOURHOODS, HOUSING AND REGENERATION</u></p> <p>REINVIGORATING THE RIGHT TO BUY - SALE OF COUNCIL HOMES</p> <p>To consider the report of the Director of Environment and Neighbourhoods advising of the changes implemented on the 2nd April 2012 to amend the Right to Buy discount arrangements and the aim to replace the properties sold on a one to one basis with affordable homes at 80% of market rent.</p>	151 - 166
13	Morley North; Morley South;		<p><u>CHILDREN'S SERVICES</u></p> <p>BASIC NEED 2013: FINAL DECISION ON PROPOSAL TO EXPAND MORLEY NEWLANDS PRIMARY SCHOOL</p> <p>To consider the report of the Director of Children's Services requesting Executive Board to make a final decision on the proposal to expand Morley Newlands from 420 to 630 pupils, with an admission number increasing from 60 to 90, with effect from September 2013.</p>	167 - 172
14	Bramley and Stanningley;		<p><u>LEISURE</u></p> <p>FRIENDS OF BRAMLEY BATHS AND A COMMUNITY ASSET TRANSFER</p> <p>To consider the report of the Director of City Development advising of the progress made in respect of a potential Community Asset Transfer to the Friends of Bramley Baths. In addition, the report recommends a Community Asset Transfer that shifts from the Council some, but not all, of the liabilities and risks around the 1904 building and its operation.</p>	173 - 184

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15	Farnley and Wortley; Guiseley and Rawdon; Harewood; Morley North;		<p>FUTURE OF COW CLOSE, DRIGHLINGTON, RAWDON AND SHADWELL LIBRARIES</p> <p>To consider the report of the Director of City Development outlining proposals regarding the transfer of Rawdon Library service and the building to the local community group; the transfer of Shadwell Library service to the Shadwell Independent Library Committee and the building to the Shadwell Parish Council; the transfer of Drighlington Library service to the local friends group and the building to Environment and Neighbourhoods and to close Cow Close Library, as no community group has come forward to run the library.</p>	185 - 208
16			<p>COMMUNITY FOOD GROWING</p> <p>To consider the report of the Director of City Development outlining proposals which are designed to encourage and support food growing in Leeds by establishing a community food growing network.</p>	209 - 216
17		10.4(3) (Appendix 1 only)	<p><u>RESOURCES AND CORPORATE FUNCTIONS</u></p> <p>PROVISIONAL OUTTURN FINANCIAL YEAR ENDED 31ST MARCH 2012</p> <p>To consider the report of the Director of Resources providing details of the Council's provisional financial outturn for 2011/2012 and detailing the key issues impacting upon the overall achievement of the budget for the current year.</p> <p>Appendix 1 to this report is designated as exempt under Access to Information Procedure Rule 10.4(3).</p>	217 - 228

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18			<p>CUSTOMER ACCESS STRATEGY AND PHASE 1 BUSINESS CASE</p> <p>To consider the joint report of the Assistant Chief Executive (Customer Access and Performance) and the Director of Environment and Neighbourhoods providing an update on the ongoing work to improve the customer experience in accessing the Council's services, whilst also seeking endorsement of the new Customer Access Strategy 2012-2015. In addition, the report seeks approval to an injection into the Capital Programme and authority to spend of £3,000,000 in order to deliver Phase 1 of the Customer Access Programme, including acquiring a new integrated Waste Management system.</p>	229 - 242
19			<p>REGIONAL ECONOMIC INTELLIGENCE TEAM - UPDATE REPORT</p> <p>To consider the report of the Assistant Chief Executive (Customer Access and Performance) providing an update on the positive progress made following the transfer of the Regional Economic Intelligence Team from Yorkshire Forward to Leeds City Council on the 1st November 2011, whilst also providing details on the current funding position and revenue profile of the unit; the contribution of the team to work across the Council and the future opportunities for developing the team's contribution further.</p>	243 - 250
20			<p>EXECUTIVE AND DECISION MAKING PROCEDURE RULES</p> <p>To consider the report of the Head of Governance Services seeking approval of the proposed changes to Sections 1 and 2 of the Executive and Decision Making Procedure Rules.</p>	251 - 272